



2nd Interprofessional Education and Collaborative Practice for Africa Conference

30 July – 2 August 2019
Nairobi, Kenya

INSTRUCTIONS TO PRESENTERS

Congratulations that your abstract was accepted for presentation at the Second Interprofessional Education and Collaborative Practice for Africa conference in Nairobi.

The conference is a collaboration between the [WHO Regional Office for Africa](#), [Africa Interprofessional Education Network \(AfrIPEN\)](#), [Sigma Theta Tau's International Tau Lambda at Large Chapter](#), the [WHO-FIC Collaborating Centre for the African region](#) and [Amref International University](#).

IMPORTANT: You are also invited to a Partnership Development workshop for Interprofessional Education and Collaborative Practice (IPECP) in Africa on 28 – 29 July 2018 in Nairobi. [Read more...](#)

FLIPPED CONFERENCE

This will not be an ordinary conference where we sit and listen to lectures and panels. We want to make most out of our face-to-face time together by holding discussions, learning from and encouraging each other.

We want to learn from each other what are the implications of our research/projects to make Interprofessional Education and Collaborative Practice a cornerstone in building effective systems for health, improving the health outcomes of persons and communities, and in solving complex problems.

So, we will be having a flipped conference. **You will receive a poster booklet beforehand, allowing you to prepare for the various oral and poster sessions. This means that every presenter (oral and poster) has to submit an electronic poster beforehand by 19 July 2019!**

After each oral session, the presenters of that session will meet around tables with colleagues, who have posters presentations related to the same topic/theme. They will discuss what they can learn from each other's work. We will discuss the importance of your project for taking Interprofessional Education and Collaborative Practice forward in Africa.

To stimulate discussion, you will also have the opportunity to ask questions you would like the audience to respond to relating to your work. What would you like to learn from colleagues?

INSTRUCTIONS TO PRESENTERS

In this section instructions will be provided to presenters of oral, poster and in-conference workshop sessions.

Please read it very carefully. Don't wait, because you have to submit information to the organisers rather sooner than later.

ORAL PRESENTATIONS

1. Your oral presentation shouldn't be a death by PowerPoint slideshow
2. You will be allowed no more than **6 slides**, with the font size not smaller than 20
3. Apart from you 6 slides for the oral presentation, you have to **submit an electronic poster** beforehand with the following suggested headings:
 - a. Background / Introduction
 - b. Methods
 - c. Results
 - d. Conclusion
 - e. Implications / Take away message
 - f. Questions you would like the audience to respond to
4. Only the following PowerPoint template may be used for the poster. Please **download the poster template here**: <https://interprofessional2019.org/wp-content/uploads/2019/06/Nairobi-poster-template.pptx>
5. You have to **upload your poster by 19 July 2019** as a PowerPoint file (NOT as PDF).
6. Click here to **upload your poster**: <https://forms.gle/eRxG2CDqEXgLQ6Nw6>
7. You **don't** have to **print a hard copy** of your poster. It will only be displayed in the Poster booklet.
8. The audience will have the chance to read your poster beforehand in the Poster Booklet, which will be distributed a week before the conference.
9. So, you don't have to repeat everything in your oral presentation. We would rather like to **stimulate discussion around your research/project**.
10. We suggest that you use the following format for your **15-minute oral presentation**:
 - a. Minutes 1-2: Briefly provide background to your project
 - b. Minutes 3-4: The conclusion of your research / project
 - c. Minute 5: What would you do differently if you have to do the research / project again?
 - d. Minute 6-10: What are the implications (the take away message) of your research / project.
Where applicable, you can elaborate on the following:
 - The implication it may have on policy (development) as catalyst for IPECP
 - How it serves as evidence and best practice for IPECP
 - How the culture observed / cultivated can influence IPECP
 - What can we learn from your work to help breaking down professional silos for collaborative practice?
 - e. Minutes 11-15: Allow questions from the audience and prompt them to respond to the questions you have asked on your poster.
11. Following your oral session, there will in most cases be a poster session with the same theme. You are encouraged to join that round table poster discussion. This will be an extension of the oral session, also allowing the presenters of posters to share the implications of their research / projects. In this session you will also workshop what your group are going to feed back to the larger conference of what you've learnt that can promote IPECP.
12. Posters and oral presentations should be in **English (UK)**.
13. Remember that **nobody is allowed to use titles or qualifications** on posters or in presentations. The ethos of interprofessional collaborative practice is to break down hierarchies between team member.

POSTER PRESENTATIONS

1. You have to **submit an electronic poster beforehand** with the following suggested headings:
 - a. Background / Introduction
 - b. Methods
 - c. Results
 - d. Conclusion
 - e. Implications / Take away message
 - f. Questions you would like the audience to respond to
2. Only the following PowerPoint template may be used for the poster. Please **download the poster template here**:
3. You have to **upload your poster by 19 July 2019** as a PowerPoint file (NOT as PDF).
4. Click here to **upload your poster**: <https://forms.gle/eRxG2CDqEXgIQ6Nw6>
5. The audience will have the chance to read your poster beforehand in the Poster Booklet, which will be distributed a week before the conference.
6. You have to **print a hard copy of your poster and bring it along** to the conference to be displayed on poster boards.
7. The dimensions of the printed poster should be **A0 paper size** (portrait orientation) (841 x 1189 mm / 33.1 x 46.8 in). The template is already set in A0 format.
8. The **printing is for your cost**.
9. Your poster will be discussed around tables. In most cases this will be an extension of a preceding oral session with the same theme as your poster.
10. The audience has to read your poster beforehand. Therefore, **you will not present your poster verbatim**.
11. However, **you will participate in a discussion elaborating on**
 - a. What are the **implications (the take away message)** of your research / project. Where applicable, you can elaborate on the following:
 - The implication it may have on policy (development) as catalyst for IPECP
 - How it serves as evidence and best practice for IPECP
 - How the culture observed / cultivated can influence IPECP
 - What can we learn from your work to help breaking down professional silos for collaborative practice?
 - How your work can inform better collaboration within your profession (intraprofessional)?
 - b. You will also have the chance to **prompt the audience to respond to the questions** you have asked on your poster.
 - c. In this session you will also workshop what your group are going to **feed back to the larger conference** of what you've learnt that can promote IPECP.
12. Posters should be in **English (UK)**.
13. Remember that **nobody is allowed to use titles or qualifications** on posters or in presentations. The ethos of interprofessional collaborative practice is to break down hierarchies between team member.

IN-CONFERENCE WORKSHOPS

Please note that **the duration of in-conference workshops** in session 1A (Workshops 1-4) on Wednesday afternoon 31 July is 2 hours. All the other workshops are 90 minutes in duration (Workshops 5-7).

Session 1A: Wednesday 31 July 2019 (15:30 - 17:30)

1. *W1: Overcoming challenges in IPE*
2. *W2: The International Classification of Functioning, Disability and Health: Catalyst for interprofessional collaborative practice*
3. *W3: Breaking down professional silos to include behavioural health providers on interprofessional teams through collaborative interprofessional education opportunities*
4. *W4: Interprofessional education and collaborative practice policy: Developing a coordinated response from Africa*

Session 3E: Thursday 1 August (11:30 - 13:00)

5. *W5: Incorporating environmental sustainability into IPE*

Session 5D: Thursday 1 August (16:00 - 17:30)

6. *W6: Community and On-Campus Clinics a Model for IPE/R*

Session 6C: Friday 2 August (09:30 - 11:00)

7. *A 2-part workshop exploring Collaborative Practice in Advanced Practice Nursing (APN) and HIV training (Medicine/Nursing) curricula development*

Presenters of in-conference workshops should provide the following information in a Word document to the organisers by 28 June 2019 (stef@snymans.org). The purpose of the required information is to advertise your workshop allowing delegates to make an informed decision which workshop they would like to attend.

Title: Make it catchy and descriptive. Don't use abbreviations. Not more than 30 words

Workshop number:

Presenter/facilitator 1: Name Surname (Institution, country)

Presenter/facilitator 2: Name Surname (Institution, country)

Information: (not more than 300 words)

- **Background:** Provide a brief overview of your workshop session. What is the reason / rationale / importance of the workshop? Why should delegates attend your workshop?
- **Learning objectives:** What the workshop will be addressing. Specify what skills participants will learn and/or acquire.
- **Format:** Provide an outline of the methodology to be used in each section e.g. group discussions, case-studies, small group activities, etc.
- **Materials:** Specify the types of handouts or other resources that will be provided to attendees during the workshop, such as large sheets of paper for group work.

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CONSENT, PERMISSIONS AND COPYRIGHT

In submitting your poster, you must confirm that:

- You accept responsibility for the accuracy of the submitted poster and understand that the content cannot be modified or corrected after the submission deadline and that it will be published exactly as submitted
- All co-authors are aware of and agree to the content of the poster and support the information presented
- You accept responsibility as the contact person for all correspondence about the poster and to share information with all authors about its status
- You have secured any copyright/permissions clearance required relating to any previous presentations, equipment or other material for inclusion in the conference and conference publications
- For all studies involving human participants or animal subjects, permission has been obtained from the relevant regulatory authority and properly informed consent given where appropriate
- The work is original, except for extracts from copyrighted works used with permission from the copyright holders, and that it does not infringe upon any copyright, proprietary, or personal right of any third party
- You have identified any potential conflicts of interest

When completing the online submission process the submitter will be asked to confirm that the presenting author has read and understood the general information and the requirements they are expected to fulfil.